

MINUTES FOR THE TRUSTEES May 12,2011

Present: Rev. Emily Heath, (Pastor), Bill Hamilton (Chair), Elinor Havness (Vice-Chair), Barbara Willenbrock (Treasurer), Richard Severance (Vice-Treasurer), Cindy Hassig, Bob Rubin, and Jill Gentilin (Secretary)

Opening: Emily opened the meeting with prayer. The minutes were approved without change.

Treasurer: Barbara reported that we are slightly behind budget do to decreased plate and envelope collections in April.

Pastoral Compensation: The Church Council has approved a 3% COLA raise and a 2% merit increase. They also approved an increase in the housing allowance to bring the total money for pastoral compensation up to the minimum guidelines posted by the UCC.

Investment Sub-Committee: The committee met and proposed some investment strategies. A less aggressive approach to keep the Capital Building Fund and the Operating Reserve Fund available for the repairs to the roof and steeple and for other current bills as needed, and a more aggressive approach for the Mission Fund. Richard said we should actively seek donations for this fund to build it.

Church Supplies: The LKG is willing to be responsible for coffee, stirrers, sugar, Cremora, etc. The church budget will pay for other supplies such as paper products, print cartridges etc. Barbara asked that the next budget have only one line for supplies.

Window Washing: We need to decide what should be included in a contract for window washing and put it out to bid. No one took responsibility for this.

Other: John Thurber was absent and so unavailable to report on the doors. He is in touch with the state Historical Representative. The Greenwalt Foundation request has been submitted and the Historical Grant is being prepared. The Windham Foundation is not currently considering church requests.

Respectfully submitted, Jill Gentilin

These minutes have not been approved.